Geraldton District Hospital

Minutes of the

**GDH Board of Directors’ Meeting**

Held in the Boardroom & via Zoom

Tuesday, February 4th, 2025 at 5:30 pm

Present

Voting: Eric Pietsch Terry Popowich Elaine Mannisto

Dorene Boulanger Donna Pelletier Michael Davis

Ron Melhuish Dorothy Friske Cory Lightfoot

Joanne Hoffman

Non-Voting: Darryl Galusha Ian McPherson Daniel Blundon

Dr. E. Hargassner Savana Marino Brent Maranzan

Jena Goulet (recorder)

Regrets

Voting: Bobby Jo Chenier

Non-Voting:

**Board Composition (voting): 9 Elected 2 Appointment Total = 11**

**Current Vacancies (voting): 0 Elected 0 Appointment Total = 0**

**Total Board Members (voting): 11 Present: 10 Attendance: 91%**

**1.0 CALL TO ORDER**

**1.1 Welcome and Chair’s Opening Remarks**

● The meeting was called to order at 6:00 pm by E. Pietsch.

● E. Pietsch read the Treaty Acknowledgement.

**1.2 Introduction of New Board Member**

● J. Hoffman was introduced to the Board members.

**2.0 DECLARATION OF CONFLICTS OF INTEREST**

● None.

**3.0 ADOPTION OF THE AGENDA**

● E. Pietsch asked if there were any amendments to the agenda.

● Nothing noted.

**It was moved by D. Boulanger and seconded by E. Mannisto that the agenda be approved as presented.**

**CARRIED.**

**RES 8**

**4.0 PRESENTATIONS**

**4.1 Tour of the Emergency Department**

● The tour of the Emergency Department occurred prior to the commencement of the meeting.

**5.0 CORRESPONDENCE**

**5.1 Patient Story**

● The Patient Story was received by the Board members.

**6.0 EDUCATION**

**6.1 Guide to Good Governance – Chapter 6 (pages 107 - 134)**

● Confidentiality was discussed. It was shared that 166 requests for information were received in 2024.

● Chapter 7 (pages 135 - 177) was assigned for reading for the next Board meeting.

**7.0 CONSENT AGENDA**

**7.1** **Regular Board Meeting Minutes – January 7th, 2025**

**7.2** **MAC Meeting Minutes *– TBD: March 2025***

**7.3 CCS Report**

**7.4 CNE Report**

**7.5 Human Resources Report**

**7.6 COS Report**

**It was moved by D. Friske and seconded by J. Hoffman to accept the Consent Agenda as presented.**

**CARRIED.**

**RES 9A**

**8.0 ITEMS LIFTED FROM CONSENT AGENDA**

**~~It was moved by and seconded by to accept the Items Lifted from the Consent Agenda as presented.~~**

**~~CARRIED.~~**

**~~RES 9B~~**

**9.0 BUSINESS ARISING FROM MINUTES**

**9.1 GDH Managed Fund Agreement – TBCF**

● The Agreement was signed by E. Pietsch and D. Galusha.

● A digital copy will be provided to TBCF with the hard copies mailed to TBCF for their signatures.

**9.1.1 Appendix A – Allocating Investment Responsibilities Policy**

**9.1.2 Appendix B – Investment Policy**

**9.1.3 Appendix C – Disbursement Policy**

**9.2 Financial Planning Policy (BOD-EXL2) Review**

● To be revised and brought back to the next meeting for review and approval.

**9.3 Financial Control & Activities Policy (BOD-EXL3) Review**

● To be revised and brought back to the next meeting for review and approval.

**9.4 Items from the Nominating Committee Meeting – January 8th, 2025**

**9.4.1 Francophone Representation**

● The Board of Directors currently has 2 Francophone Representative seats and 1

Indigenous Representative seat.

● With Greenstone having a smaller French population than Indigenous, it was suggested that the Francophone Representatives be reduced to one General seat.

● Upon D. Boulanger’s retirement in June 2025, her Francophone seat will be changed to a General seat.

● The Corporate By-Laws will require revision to reflect this change.

**9.4.2 Nakina Representation**

● Since GDH runs a clinic in Nakina, the possibility of having an allocated seat for a

representative from Nakina was considered.

● It was stated that designated seat for a Nakina Representative would not be suitable as there are no other delegated seats for the other communities in Greenstone.

**~~It was moved by and seconded by to approved the requested changes to the structure of GDH’s Board of Directors membership, as presented.~~**

**~~CARRIED.~~**

**~~RES 10~~**

**10.0 OPERATIONS SUPPORT MANAGER REPORT**

**10.1 Financial Highlights**

● GDH is currently operating at a $1,042,966 deficit as at December 31st, 2024.

● The operating deficit is due to lower-than-expected revenue, Agency staffing, continued ED costs, ongoing Bill 124 impacts, and lack of funding for GDH’s third NP.

● It was stated that a new generator will be purchased for the Nakina Clinic.

**10.2 Operating Budget 2025/26 – *DRAFT***

● B. Maranzan presented the draft budget to the Board of Directors.

● The final budget should be ready for presentation to the Board members late February/early March.

● A base funding increase of 4% and one-time MOH revenue of $900,000 to support certain programs are expected for FY2025/26.

***B. Maranzan exited the meeting at 6:54 pm.***

**11.0 NEW BUSINESS**

**11.1 Governance Process Policies (BOD-GP 1-16) Review**

● *Code of Conduct (BOD-GP1):* The reference in Item 3 to be updated to match the new Corporate By-Laws.

● *Board Linkages with Community (BOD-GP7):* Clarifications provided.

● *In-Camera Meetings (BOD-GP12):* Section regarding in-camera meetings being held in-person only to be added to the policy with a reference to the Corporate By-Laws.

● All other policies were renewed without changes.

**11.2 Accreditation – Governance Working Group**

● Survey date is expected for June 2026.

● I. McPherson is seeking 3-4 Board members to review and work through the standards. This can be decided by the next meeting.

● Multiple 1-hour meetings over the next 2-3 months will be held to review the standards.

● Once the Governance Survey is available, the Board members will have 1-2 months to complete it. An action plan will be created based on the results of the survey.

● To be discussed at the next Board of Directors’ meeting.

**12.0 LINKAGES & PARTNERSHIPS**

**12.1 HCAC Meeting Minutes – *Next Meeting: March 18th, 2025***

**12.2 QIC Meeting Minutes – January 16th, 2025**

● The meeting minutes were received.

**12.3 Geraldton Hospital Auxiliary Report**

● D. Friske’s report was received by the Board of Directors.

**It was moved by D. Boulanger and seconded by M. Davis that the Linkages & Partnerships reports be accepted as presented.**

**CARRIED.**

**RES 11**

**13.0 CEO REPORT**

● D. Galusha’s report was received by the Board of Directors.

● The following items were highlighted from D. Galusha’s report:

● LTC Renovation Planning Meetings,

● Security,

● Update on Pre-Capital Submission and HSIP Proposal.

● Physician housing discussed.

**It was moved by E. Mannisto and seconded by D. Boulanger that the report from the CEO be approved as presented.**

**CARRIED.**

**RES 12**

**14.0 DECISION OF THE BOARD**

**15.0 ROUND TABLE DISCUSSION**

**16.0 MONTHLY MEETING EVALUATION**

**16.1 Bi-Monthly Meeting Evaluation Form**

● The Evaluation Form was provided to the Board members.

● It was requested that the completed evaluations be provided to J. Goulet by February 7th, 2025.

**17.0 IN-CAMERA MEETING**

**18.0 TERMINATION OF IN-CAMERA MEETING**

**19.0 MEETING WITHOUT MANAGEMENT**

**20.0 MEETING WITH MANAGEMENT (CEO ONLY)**

**21.0 TERMINATION OF REGULAR BOARD MEETING**

**It was moved by J. Hoffman and seconded by D. Pelletier that the Board of Directors Meeting be adjourned at 7:26 pm.**

**CARRIED.**

**RES 13**

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Board Chair Signature