Geraldton District Hospital

Minutes of the

**GDH Board of Directors’ Meeting**

Held in the Boardroom & via Zoom

Tuesday, January 7th, 2025 at 5:30 pm

Present

Voting: Eric Pietsch Terry Popowich Elaine Mannisto

 Dorene Boulanger Donna Pelletier Michael Davis

 Ron Melhuish Dorothy Friske Cory Lightfoot

Non-Voting: Darryl Galusha Ian McPherson Daniel Blundon

 Dr. E. Hargassner Jena Goulet (recorder)

Guests: Brent Maranzan Athena Kreiner Mike Belliveau

Regrets

Voting: Bobby Jo Chenier

Non-Voting: Savana Marino

**Board Composition (voting): 8 Elected 2 Appointment Total = 10**

**Current Vacancies (voting): 1 Elected 0 Appointment Total = 1**

**Total Board Members (voting): 10 Present: 9 Attendance: 90%**

**1.0 CALL TO ORDER**

**1.1 Welcome and Chair’s Opening Remarks**

● The meeting was called to order at 5:32 pm by E. Pietsch.

● E. Pietsch read the Treaty Acknowledgement.

**2.0 DECLARATION OF CONFLICTS OF INTEREST**

● None.

**3.0 ADOPTION OF THE AGENDA**

● E. Pietsch asked if there were any amendments to the agenda.

● Nothing noted.

**It was moved by D. Boulanger and seconded by T. Popowich that the agenda be approved as presented.**

**CARRIED.**

**RES 1**

**4.0 PRESENTATIONS**

**4.1 Thunder Bay Community Foundation**

● Assets invested with TBCF are owned by GDH and any amount of funds can be accessed at any time.

● TBCF has structured investment policies in place.

● TBCF offers lower investment management fees, at 0.49%.

● TBCF’s financial governance was discussed.

● TBCF’s asset allocations and their rate of return history were shared.

● The Board members requested a revised version of the agreement. After consulting with TBCF’s Chair of Governance, A. Kriener will amend the agreement. Upon review and approval by the Board members, the Chair and CEO will sign the contract.

***A. Kreiner & M. Belliveau disconnected from the meeting at 5:46 pm.***

● Future planned projects, GDH’s investments, the pledged funds from the provincial government, and the funds raised by Equinox Gold were discussed with B. Maranzan.

***C. Lightfoot joined the meeting at 5:51 pm.***

● It was stated that the funds received from Equinox Gold is allotted to specific projects. It was suggested to invest the $1,300,000 with TBCF to help the funds grow until they are needed.

● An increase to GDH’s line of credit to cover operating costs was discussed. B. Maranzan is working with the bank to increase the limit from $1,000,000 to $1,500,000 - $2,000,000. The interest rates for the line of credit were discussed.

● D. Galusha and B. Maranzan will meet with A. Tjong regarding GDH’s investments. $800,000 will be moved into GDH’s operating costs in order to avoid the use of the line of credit.

 **4.1.1 Addressed Questions from A. Kreiner**

**It was moved by E. Mannisto and seconded by D. Pelletier that $800,000 be moved from GDH’s investments with RBC into its operating funds, immediately.**

**CARRIED.**

**RES 1A**

**It was moved by T. Popowich and seconded by R. Melhuish that the funds raised by Equinox Gold’s *Ride to Greenstone*, in the amount of $1,300,000, be invested with Thunder Bay Community Foundation.**

**CARRIED.**

**RES 1B**

***B. Maranzan disconnected from the meeting at 6:23 pm.***

**5.0 CORRESPONDENCE**

**5.1 Patient Story**

● The Patient Story was received by the Board members.

● Discussion occurred regarding the quality of care provided by the team at GDH.

***E. Pietsch stepped out of the meeting at 6:33 pm.***

**6.0 EDUCATION**

**6.1 Guide to Good Governance – Chapter 5 (pages 99 - 106)**

● Clarifications were provided regarding physician credentials.

● Chapter 6 (pages 107 - 134) was assigned for reading for the next Board meeting.

**7.0 CONSENT AGENDA**

**7.1** **Regular Board Meeting Minutes – December 10th, 2024**

**7.2** **MAC Meeting Minutes *–* December 17th, 2024**

**7.3 CCS Report**

**7.4 CNE Report**

**7.5 Human Resources Report**

**7.6 COS Report**

**It was moved by E. Mannisto and seconded by D. Pelletier to accept the Consent Agenda as presented.**

**CARRIED.**

**RES 2A**

**8.0 ITEMS LIFTED FROM CONSENT AGENDA**

**~~It was moved by and seconded by to accept the Items Lifted from the Consent Agenda as presented.~~**

**~~CARRIED.~~**

**~~RES 2B~~**

**9.0 BUSINESS ARISING FROM MINUTES**

**9.1 Volunteers’ Tree of Life Recognition Award – Nominees**

● It was shared that nomination form was submitted for T. Popowich. It will be reviewed at the Tree of Life meeting on January 28th.

● It was also suggested to nominate M. Wright. The completed nomination form is due Friday, January 17th. It can be submitted to J. Goulet.

**10.0 OPERATIONS SUPPORT MANAGER REPORT**

**10.1 Line of Credit Report**

● The Line of Credit Report was received by the Board of Directors.

● Clarifications provided.

***E. Pietsch returned to the meeting at 6:46 pm.***

**10.2 Upcoming Project Drawings**

● The drawings were received by the Board of Directors.

● Clarifications provided.

**11.0 NEW BUSINESS**

**11.1 Wealth Management Report – Q3**

● The Wealth Management Report was received by the Board members.

**11.2 Executive Limitations Policies (BOD-EXL 1-17) Review**

● The Board of Directors would like a more in-depth review of the following policies:

 ● Financial Planning (BOD-EXL2),

 ● Financial Control & Activities (BOD-EXL3).

● J. Goulet will reach out to her EA Group and Governance Professional Group for examples of their financial policies. Once received, they will be provided to the Board members for their review. Suggested amendments to be discussed at the next Board of Directors’ meeting.

● Physician housing was discussed.

● All other Executive Limitations policies were reviewed without changes.

**It was moved by R. Melhuish and seconded M. Davis that Item 2 in the *Financial Control & Activities (BOD-EXL3)* policy should read: “[The CEO shall not] Borrow more than $2,000,000 on a short-term basis to cover working capital requirements; or indebt the organization in an amount greater than what can be repaid according to known sources of funding and reserve”.**

**CARRIED.**

**RES 2C**

**11.3 Incident Reports (RL6) – September - November 2024**

● The Incident Reports were reviewed by the Board of Directors.

**11.4 Health & Safety Policy Statement 2025**

● The statement was received by the Board members.

**11.5 GDH 50/50 Raffle Licence Renewal for 2025/2026**

● J. Goulet shared that GDH’s raffle licence renewal is due in March.

● J. Goulet requested that early bird draws be added to 4 out of 12 months. The months include April ($2,000) , July ($2,500), October ($2,500), and December ($2,500). The additional funds will be divided at J. Goulet’s discretion.

● During the months with early bird draws, an additional ticket series will be offered at 500 tickets for $100.

● The Board of Directors instructed J. Goulet to create ads to promote the use of the proceeds from the Raffles towards a new CT scanner.

**It was moved by D. Friske and seconded by D. Boulanger to approve the renewal of GDH’s Raffle Licence for 2025/2026 with the addition of the Early Bird draws as presented.**

**CARRIED.**

**RES 3**

**12.0 LINKAGES & PARTNERSHIPS**

**12.1 HCAC Meeting Minutes – December 10th, 2024**

**12.2 QIC Meeting Minutes – December 19th, 2024**

● Changes to the accreditation process were discussed.

● I. McPherson informed the Board members that a committee will be established to review and evaluate all governance items.

**12.3 Geraldton Hospital Auxiliary Report**

● D. Friske provided a verbal report to the Board members.

● The Auxiliary Committee will not resume their penny auctions.

● Gifts were provided to all LTC Residents, patient and administrative staff for Christmas.

● The Auxiliary Committee will be holding their meeting in Thunder Bay this week.

● Membership drive will start in March.

**12.4 Regional Services Council Meeting Minutes – December 12th, 2024**

● Highlights from the meeting were shared.

***E. Pietsch stepped out of the meeting at 7:34 pm.***

**It was moved by M. Davis and seconded by E. Mannisto that the Linkages & Partnerships reports be accepted as presented.**

**CARRIED.**

**RES 4**

**13.0 CEO REPORT**

● D. Galusha’s report was received by the Board of Directors.

● The following items were highlighted from D. Galusha’s report:

● Ministries Planning Meeting – OH-MOH-LTC,

● Update on Nurse Practitioner-Led Walk-In Clinics,

● Matawa Collaboration,

● LTC and ELDCAP Beds.

**It was moved by D. Pelletier and seconded by E. Mannisto that the report from the CEO be approved as presented.**

**CARRIED.**

**RES 5**

***E. Pietsch returned to the meeting at 7:45 pm.***

**14.0 DECISION OF THE BOARD**

**14.1 Physician Privileges**

● The list of Physician Privileges requests from the MAC meeting was presented to the Board for review.

**It was moved by E. Pietsch and seconded by C. Lightfoot that the list of Physician Privileges be approved as presented.**

**CARRIED.**

**RES 6**

**15.0 ROUND TABLE DISCUSSION**

● D. Galusha shared that he will be on vacation for the next 3 weeks, returning to work on February 3rd. If needed, he will be available via email.

**16.0 MONTHLY MEETING EVALUATION**

**16.1 Bi-Monthly Meeting Evaluation Summary**

● The Evaluation Summary was reviewed by the Board members.

**17.0 IN CAMERA MEETING**

**18.0 TERMINATION OF IN CAMERA MEETING**

**19.0 MEETING WITHOUT MANAGEMENT**

**20.0 MEETING WITH MANAGEMENT (CEO ONLY)**

**21.0 TERMINATION OF REGULAR BOARD MEETING**

**It was moved by D. Pelletier and seconded by D. Friske that the Board of Directors Meeting be adjourned at 7:50 pm.**

**CARRIED.**

**RES 7**

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Board Chair Signature