 Geraldton District Hospital

Minutes of the

**Regular Board Meeting**

Held in the Boardroom at the Geraldton District Hospital, Tuesday, June 2nd, 2020 at 5:00 pm

Present

Voting: Dorene Boulanger (T) Victor Tschajka (T) Kathryn Legault (T)

 Willy Anton (T) Terry Popowich (T) Ralph Humphreys (T) Sanna Humphreys (T) Jamie McPherson (T)

Non-Voting: Lucy Bonanno Ian McPherson Brigitte Ouellet

 Laurie Heerema Dr. Roy Laine (T) Jena Goulet(recorder)

Regrets

Voting: Cheryl Checkley Mark Wright

Non-Voting: Dr. Ryan Zufelt

Guests: Scott Potts (T)Albert Tjong (T)

**Board Composition (voting): 8 Elected 2 Appointments Total = 10**

**Current Vacancies (voting): 1 Elected 0 Appointments Total = 1**

**Total Board Members (voting): 10 Present: 8 Attendance: 80%**

**1.0 CALL TO ORDER**

**1.1 Welcome and Chair’s Opening Remarks:**

● The meeting was called to order at 5:00 pm, by the Chair, D. Boulanger.

● D. Boulanger read the Treaty Acknowledgement.

● D. Boulanger acknowledged and accepted L. Bonanno’s resignation.

**2.0 DECLARATION OF CONFLICTS OF INTEREST**

● Nothing declared.

**3.0 ADOPTION OF THE AGENDA**

● D. Boulanger asked if there were any amendments to the agenda.

● Item 7.1 Regular Board Meeting Minutes – April 7th, 2020 moved from Consent Agenda to Item 8.1 under Items Lifted from Consent Agenda.

**It was moved by T. Popowich and seconded by V. Tschajka that the agenda be approved as amended.**

**CARRIED.**

**RES 36**

**4.0 PRESENTATIONS**

**4.1 Wealth Management Report**

● A. Tjong presented the Wealth Management Report to the Board members.

**4.2 ER Project Updates**

● S. Potts presented the Emergency Department Project updates to the Board members.

***Dr. R. Zufelt joined the meeting at 5:21 pm.***

**5.0 CORRESPONDENCE**

**5.1 Thank You Letter – J. Nadon**

**5.2 Thank You Card (with Cookies) – L. Letourneau**

**5.3 Thank You Sign – Ontario Provincial Police**

**5.4 Dr. Scholl’s Donation – Letter**

● J. Goulet provided clarification about the donation from Dr. Scholl’s to the Board members.

**5.5 Thank You Email (with 2 Donated iPads) – Caisse Populaire Longlac**

**6.0 EDUCATION**

● None for this month.

**7.0 CONSENT AGENDA**

**7.1 Regular Board Meeting Minutes – April 7th, 2020**

● Lifted from Consent Agenda to Item 8.1.

**7.2 Executive Committee Meeting Minutes – May 5th, 2020**

**7.3 MAC Meeting Minutes**

 **7.3.1 April 14th, 2020**

 **7.3.2 May 21st, 2020**

**7.4 CCS Report**

**7.5 CNE Report**

**7.6 COS Report**

**It was moved by W. Anton and seconded K. Legault to accept the Consent Agenda as amended.**

**CARRIED.**

**RES 37**

**8.0 ITEMS LIFTED FROM CONSENT AGENDA**

**8.1 Regular Board Meeting Minutes – April 7th, 2020**

● L. Bonanno provided information about the absence of the Physician Recruiter’s report.

**It was moved by R. Humphreys and seconded by S. Humphreys to accept the Items Lifted from Consent Agenda as amended.**

**CARRIED.**

**RES 38**

**9.0 BUSINESS ARISING FROM MINUTES**

● None for this month.

**10.0 CAPITAL PLAN / CFO REPORT**

**10.1 Capital Budget**

● I. McPherson presented the reports to the Board of Directors.

● Discussion occurred.

● L. Heerema provided clarification about the Hospital’s policies and procedures for defibrillators.

**10.2 Risk Management – Q4**

● I. McPherson presented the report to the Board of Directors.

**10.3 HSAA & MSAA Extensions**

● The contracts from FY2020 have been extended to FY2021.

**11.0 NEW BUSINESS**

**11.1 AGM – Tentative Date: Tuesday, June 23rd, 2020**

● AGM is being postponed to a later date.

● L. Bonanno with speak with A. Rossi to determine a new AGM date.

**11.2 Nominations – AGM**

 **11.2.1 2020 Election Intention Form**

● All Board members to complete their nomination forms and submit them to J. Goulet.

● Once all forms have been received, J. Goulet will forward them to J. McPherson, Chair of the Nomination Committee.

**12.0 LINKAGES & PARTNERSHIPS**

**12.1 ER Project Report – June 2020**

● Report was received.

 **12.1.1 ER Project Ad Hoc Committee Meeting Minutes – May 19th, 2020**

● Report was received.

**12.2 QIC Meeting Minutes – Next Meeting: June 25th, 2020**

**12.3 HCAC Meeting Minutes – On Hold due to COVID-19**

**12.4 Geraldton Hospital Auxiliary Report**

● S. Humphreys stated that no meetings are currently taking place due to COVID-19, but the committee members are keeping in touch via email.

● Discussion occurred concerning GDH Auxiliary bursaries for high school graduates of 2020.

**It was moved by S. Humphreys and seconded by V. Tschajka that the Linkages & Partnerships reports be accepted as presented.**

**CARRIED.**

**RES 39**

**13.0 CEO REPORT**

● L. Bonanno presented her report to the Board.

● L. Bonanno expressed that the Staff Appreciation BBQ will be postponed due to COVID-19.

● Discussion occurred.

**It was moved by T. Popowich and seconded by J. McPherson that the report from the CEO be approved as presented.**

**CARRIED.**

**RES 40**

**14.0 DECISION OF THE BOARD**

● The list of Physician Privileges requests from the MAC meeting was presented to the Board for review.

**It was moved by K. Legault and seconded by W. Anton that the list of Physician Privileges be approved as presented.**

**CARRIED.**

**RES 41**

**15.0 ROUND TABLE DISCUSSION**

● Discussion occurred.

**16.0 MONTHLY MEETING EVALUATION**

**16.1 Bi-Monthly Meeting Evaluation Summary – April 2020**

● The Evaluation Summary was provided to the Board of Directors.

**16.2 Bi-Monthly Meeting Evaluation Form**

● The Monthly Evaluation Form was provided to the members. They will be filled out and returned to J. Goulet.

**16.3 Annual Board Evaluation Form**

● The Annual Evaluation Form was provided to the members. They will be completed and returned to J. Goulet by June 12th, 2020.

**17.0 IN CAMERA MEETING**

● In Camera Session held on June 2nd, 2020 was called to order at 6:03 pm.

**18.0 TERMINATION OF IN CAMERA MEETING**

● In Camera Session held on June 2nd, 2020 was terminated at 6:35 pm.

**19.0 MEETING WITH MANAGEMENT (CEO ONLY)**

**20.0 MEETING WITHOUT MANAGEMENT**

**21.0 TERMINATION OF REGULAR BOARD MEETING**

**It was moved by V. Tschajka and seconded by T. Popowich that the Board of Directors Meeting be adjourned at 6:35 pm.**

**CARRIED.**

**RES 42**

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Board Chair Signature