Geraldton District Hospital

Minutes of the Annual General Meeting of the Board of Directors

Held via Zoom at the Geraldton District Hospital, Tuesday, June 29th, 2021 at 5:30 pm

Zoom Meeting

<https://us02web.zoom.us/j/83779261837?pwd=SFgxOU4ySkN2MU5iTlU4Y3Y0cWdnQT09>

Dial In: 1-647-558-0588

Meeting ID: 837 7926 1837

Passcode: 544577

**Present:** Mark Wright Jamie McPherson Dorene Boulanger Terry Popowich Ralph Humphreys Victor Tschajka Sanna Humphreys Patricia Dufour Dr. Roy Laine Darryl Galusha Laurie Heerema Ian McPherson Pauline Violette Jena Goulet (recorder)

**Regrets:** Jessie Beaulieu Kathryn Legault Cheryl Checkley

Dr. Ryan Zufelt Brigitte Ouellet

**1. Opening:**

● The meeting opened at 5:31 pm by M. Wright, Chair.

**2. Approval of Agenda:**

● M. Wright asked if there were any amendments to the agenda.

● Presentation will be added as Item 8.

● Adjournment will be moved to Item 9.

**It was moved by V. Tschajka and seconded by D. Boulanger that the agenda of the June 29th, 2021 Annual General Meeting of the Geraldton District Hospital be approved as amended.**

**Carried.**

**3. Approval of Minutes – July 28th, 2020:**

● D. Boulanger asked the members if there were any errors or omissions to the AGM minutes of July 28th, 2020.

● Nothing noted.

**It was moved by T. Popowich and seconded by R. Humphreys that the minutes of the July 28th, 2020 Annual General Meeting of the Geraldton District Hospital be approved as presented.**

**Carried.**

**4. Reports:**

1. **Report of the Board Chair:**

● M. Wright stated that the Hospital has had an exceptional year with many challenges and many exciting achievements.

● M. Wright thanked all of the GDH Staff for their outstanding work throughout the COVID-19 pandemic.

● M. Wright highlighted the construction of the new Emergency Department and how the project progressed on time and on budget.

● M. Wright thanked D. Galusha for joining GDH as the CEO.

● M. Wright asked the members if there were any questions regarding his report. No concerns were raised.

1. **Report of the Chief Executive Officer:**

● J. McPherson and R. Humphreys expressed their gratitude for D. Galusha’s informative and thorough report.

● D. Galusha highlighted that he has met with the CEOs across the province to discuss the physician shortages in Ontario. He discussed the addition of a Nurse Practitioner to the Emergency Department to assist the Physicians and the Physician who will be working at the Nakina Clinic. He stated that these positions will improve service delivery numbers for GDH.

● M. Wright asked the members if there were any questions regarding the CEO report. No concerns were raised.

1. **Report of the Chief of Staff:**

● M. Wright asked the members if there were any questions regarding the COS report.

● Nothing noted.

1. **Report of the Geraldton District Hospital Auxiliary:**

● S. Humphreys stated that the Hospital’s volunteers are eager to resume working at the GDH Gift Shop.

● S. Humphreys highlighted the recipient of the GDH Auxiliary Bursary for 2021.

● M. Wright asked the members if there were any questions regarding the Auxiliary report. No concerns were raised.

1. **Report of the Treasurer:**

● J. McPherson highlighted the GDH Pension Plan for its employees.

● J. McPherson thanked P. Violette for her abilities to maintain the financial reports during the COVID-19 pandemic.

● M. Wright asked the members if there were any questions regarding the Treasurer report. No concerns were raised.

**It was moved by D. Boulanger and seconded by V. Tschajka that the five Reports presented at the Geraldton District Hospital AGM held on June 29th, 2021 be accepted as presented.**

**Carried.**

**5. Financial Statements Review and Sign-off, Year Ended March 31st, 2021:**

● J. McPherson expressed that GDH had a clean audit for FY2020/21 with no significant variances. He explained that 44 receipts were sampled with no issues, 48 expenditures were sampled with 1 issue, and no issues were found in payroll.

● J. McPherson stated that FY2021/22 will be the last year with Calam & Rossi and that an RFP will be required to go out in order to find new auditors.

●J. McPherson shared that there were 5 items up for review from the Audit Committee Meeting but, these will be discussed at the next Board of Directors’ meeting.

● M. Wright asked if anyone had questions regarding financial statements were thoroughly reviewed with the auditors.

● T. Popowich inquired about the Residents’ Trust Fund. The policy will be provided to the members of the Board for review at the September meeting by D. Galusha.

**It was moved by J. McPherson and seconded by T. Popowich to adopt the 2020/2021 Financial Statements presented at the June 29th, 2021 Geraldton District Hospital AGM as received.**

**Carried.**

**6. Appointment of Auditors:**

● The contract between the Auditors and GDH states that Calam & Rossi would serve a 3-year term with the option of adding two more years once the term has been completed.

● M. Wright noted Calam & Rossi were the successful applicant and that this will be their fifth year working with GDH.

**It was moved by P. Dufour and seconded by R. Humphreys to the accounting firm of Calam & Rossi be approved at the Annual General Meeting held on June 29th, 2021 as the appointed auditors for the Geraldton District Hospital 2021/2022 fiscal year being their fifth year.**

**Carried.**

**7. Election of Directors**

● M. Wright reviewed the summary of nominations.

**It was moved by V. Tschajka and seconded by T. Popowich that the Corporation ratifies the acclamation of:**

**Executive Positions**

* **Mark Wright as Board Chair**
* **Dorene Boulanger as Vice Board Chair**
* **Ralph Humphreys as Board Treasurer**

**Reappointments**

* **Kathryn Legault as Board Director reappointed for her third 3-year term**
* **Terry Popowich as Board Director reappointed for his second 3-year term**
* **Victor Tschajka reappointed for a 1-year term as Industry Representative**
* **Sanna Humphreys reappointed for a 1-year term as Auxiliary Representative**

**New Directors**

* **Bobby Jo Chenier as the new Indigenous Board Representative for her first**

**3-year term**

* **David Michael Davis as a new Board Director for his first 3-year term**

**to the GDH Board of Directors for FY2021/2022.**

**Carried.**

**8. Presentations**

● M. Wright thanked J. McPherson for his 12 years of service, guidance and dedication on behalf of the Board of Directors.

● D. Galusha presented the gift from the Board of Directors for J. McPherson and thanked him on behalf of the Geraldton District Hospital.

● The Board members expressed their gratitude for the work, knowledge and commitment J. McPherson has provided and that he will be greatly missed.

**9. Adjournment:**

**It was moved by V. Tschajka and seconded by T. Popowich that the Annual General Meeting be adjourned at 6:03 pm.**

**Carried.**