Geraldton District Hospital

Minutes of the Annual General Meeting of the Board of Directors

Held in the GDH Boardroom & via Zoom; Wednesday, June 28th, 2023 at 6:00 pm

**Present:** Dorene Boulanger Terry Popowich Ralph Humphreys Elaine Mannisto Patricia Dufour (V) Eric Pietsch

 Manon Michon Sanna Humphreys Bobby Jo Chenier

Mike Davis Donna Pelletier Darryl Galusha Ian McPherson Pauline Violette Savana Marino

Jena Goulet (recorder)

**Regrets:** Cory Lightfoot Dr. Ryan Zufelt

**1. Opening:**

● The meeting opened at 6:08 pm by D. Boulanger, Chair.

**2. Approval of Agenda:**

● D. Boulanger asked if there were any amendments to the agenda.

● Nothing noted.

**It was moved by E. Pietsch and seconded by E. Mannisto that the agenda of the June 28th, 2023 Annual General Meeting of the Geraldton District Hospital be approved as presented.**

**Carried.**

**3. Approval of Minutes – June 28th, 2022:**

● D. Boulanger asked the members if there were any errors or omissions to the AGM minutes of June 28th, 2022.

● Nothing noted.

**It was moved by S. Humphreys and seconded by R. Humphreys that the minutes of the June 28th, 2022 Annual General Meeting of the Geraldton District Hospital be approved as presented.**

**Carried.**

**4. Reports:**

1. **Report of the Board Chair:**

● D. Boulanger read her report to the Board of Directors.

1. **Report of the Chief Executive Officer:**

● D. Galusha highlighted key sections of his Report for the Board members.

● 2 full-time physicians and 1 casual physician have been hired permanently for GDH and the Clinic. Therefore, GDH is not at risk of closure during the summer months.

● GDH has 6 NPs; 2 full-time and 4 casual who rotate through the Emergency Department. This helps with recruitment and retention of physicians.

● GDH is receiving funding from the MOH to provide a Clinical Scholar Mentor Program. The Program will have senior nurses training the junior nurses to work in the Emergency

Department and take on Charge Nurse duties. All GDH nurses will be trained to work in the Emergency Department.

● GDH finished its fiscal year with a $1,400,000 deficit. This is mainly due to agency staffing coverage, ONA and CUPE receiving retro-pay for the past 3 years, NP funding, and the holdback from the MOH for the ED Project not yet received.

● The Homecare Program is also currently running at a deficit. M. Gosselin is working to reduce the costs of the Program.

● Clarifications were provided to the new Board members regarding the following items:

 ● Capital reserves,

 ● ED Project holdback,

 ● Number of Emergency Department visits,

 ● Funding plans for NP salaries, and

 ● GDH’s line of credit.

1. **Report of the Chief of Staff:**

● Dr. Zufelt’s written report was received.

● T. Popowich voiced his concerns regarding 3 interim COSs. D. Galusha stated that Dr. Ciccarelli will be the main contact and that as of November, GDH will have 1 permanent Chief of Staff.

1. **Report of the Geraldton District Hospital Auxiliary:**

● S. Humphreys summarized her report for the Board members.

● Volunteer hours are low due to the impacts of COVID-19.

● Donations were provided to GDH for its new ECG for the Emergency Department and new sink and chairs for the hairdressing station.

● S. Humphreys highlighted the gifts that have been given to GDH’s patients and residents for the Auxiliary Committee.

● The Auxiliary Committee provided a bursary to Mackenzie Tucker.

1. **Report of the Treasurer:**

● R. Humphreys summarized his report for the Board of Directors.

● R. Humphreys recapped the highlights from the Audit Committee meeting.

**It was moved by E. Mannisto and seconded by M. Davis that the five Reports presented at the Geraldton District Hospital AGM held on June 28th, 2023 be accepted as presented.**

**Carried.**

**5. Financial Statements Review and Sign-off, Year Ended March 31st, 2023:**

● D. Boulanger, R. Humphreys, and D. Galusha signed off on the financial statements.

**It was moved by T. Popowich and seconded by S. Humphreys to adopt the FY2022/2023 Financial Statements presented at the June 28th, 2023 Geraldton District Hospital AGM as received.**

**Carried.**

**6. Appointment of Auditors:**

● The Board members are very satisfied with Freelandt Caldwell Reilly LLP and the work they have done during GDH’s audit.

**It was moved by R. Humphreys and seconded by B.J. Chenier that the accounting firm of Freelandt Caldwell Reilly LLP be approved at the Annual General Meeting held on June 28th, 2023 as the appointed auditors for the Geraldton District Hospital 2023/2024 fiscal year. This will be their second year with GDH.**

**Carried.**

**7. Election of Directors**

● D. Galusha reviewed the summary of elections/reappointments for FY2023/2024.

**It was moved by R. Humphreys and seconded by M. Davis that the Corporation ratifies the acclamation of:**

**Executive Positions:**

* **Eric Pietsch as Board Chair**
* **Terry Popowich as Vice Board Chair**
* **Bobby Jo Chenier as Board Treasurer**

**Reappointments:**

* **Manon Michon as Board Director reappointed for her first 3-year term**
* **Cory Lightfoot reappointed for a 1-year term as Industry Representative**
* **Sanna Humphreys reappointed for a 1-year term as Auxiliary Representative**

**New Directors:**

* **Donna Pelletier as a new Board Member for her first 3-year term**

**to the GDH Board of Directors for FY2023/2024.**

**Carried.**

**8. Adjournment:**

**With no further business to discuss, it was moved by D. Boulanger and seconded by E. Mannisto that the Annual General Meeting be adjourned at 6:55 pm.**

**Carried.**