Geraldton District Hospital

Minutes of the

**GDH Board of Directors’ Meeting**

Held in the Boardroom & via Zoom

Tuesday, June 4th, 2024 at 5:30 pm

Present

Voting: Eric Pietsch Terry Popowich Dorene Boulanger

Bobby Jo Chenier Elaine Mannisto Donna Pelletier Michael Davis

Non-Voting: Darryl Galusha Savana Marino Monique Gosselin

Ian McPherson Dr. R. Ciccarelli

Jena Goulet (recorder)

Guest: Dwayne Hunking

Regrets

Voting: Cory Lightfoot

Non-Voting: Dr. C. Starratt Dr. C. Bricks

**Board Composition (voting): 7 Elected 1 Appointments Total = 8**

**Current Vacancies (voting): 2 Elected 1 Appointments Total = 3**

**Total Board Members (voting): 8 Present: 7 Attendance: 88%**

**1.0 CALL TO ORDER**

**1.1 Welcome and Chair’s Opening Remarks**

● The meeting was called to order at 5:53 pm by E. Pietsch.

● E. Pietsch read the Treaty Acknowledgement.

● E. Pietsch shared updates regarding NOMA. As government funding is lacking for northern hospitals, NOMA will be submitting a letter of support to OH.

**2.0 DECLARATION OF CONFLICTS OF INTEREST**

● None.

**3.0 ADOPTION OF THE AGENDA**

● E. Pietsch asked if there were any amendments to the agenda.

● Nothing noted.

**It was moved by D. Boulanger and seconded by E. Mannisto that the agenda be approved as presented.**

**CARRIED.**

**RES 47**

**4.0 PRESENTATIONS**

**4.1 Tour of Laundry & Food Services Departments**

● The tour of the Departments took place before the commencement of the meeting.

**5.0 CORRESPONDENCE**

**5.1 Patient Story**

● The Patient Story was received and discussed by the Board members.

**6.0 EDUCATION**

**6.1 Guide to Good Governance – Chapter 10 (pages 241 - 290)**

● Nothing noted.

**7.0 CONSENT AGENDA**

**7.1** **Regular Board Meeting Minutes – May 7th, 2024**

**7.2** **MAC Meeting Minutes –May 22nd, 2024**

**7.3 CCS Report**

**7.4 CNE Report**

**7.5 Human Resources Report**

**7.6 COS Report**

**It was moved by M. Davis and seconded by B.J. Chenier to accept the Consent Agenda as presented.**

**CARRIED.**

**RES 48A**

**8.0 ITEMS LIFTED FROM CONSENT AGENDA**

**9.0 BUSINESS ARISING FROM MINUTES**

**10.0 OPERATIONS SUPPORT MANAGER REPORT**

**10.1 Operational & Financial Highlights**

● I. McPherson’s report was received by the Board of Directors.

● I. McPherson shared that the Audit Committee will be meeting mid-June with the Board’s AGM occurring at the end of June.

● S. Marino explained that the drugs of abuse analyzer was cancelled due to it remaining functional. Instead, a new contract was established for the analyzer’s cassettes.

● Clarifications regarding the differences between the LTC and AC bedside tables were provided.

**11.0 NEW BUSINESS**

**11.1 ONCA Transition – Corporate By-Laws**

● The Board members requested clarifications/amendments to the following items:

● Grammatical Errors:

* Page 16, Article 5, 4th line " Every Director shall comply with eh conflict of interest rules…”
* Page 19, Article 6, Point **6.1** (a) third line: There should be a capital D on director.

● Page 6, Article 2, Section 2.7 (c): Historically, the Board Chair has never had a vote unless to break a tie. This section should be changed from a “second vote to break a tie” to the Chair solely voting in order to break a tie.

● Page 10, Article 3, Section 3.4: Clarifications were requested as to why there is a 10-day timeline to submit if the consent is still valid after if submitted after the 10 days.

● Page 13, Article 4, Section 4.2: The Chair would like something stating that all In-Camera meetings are to be held in-person only. All members who decide to attend a meeting virtually will be required to disconnect as there is no guarantee that the member is alone and no one else can overhear the meeting.

● Once the amendments have been made and clarifications provided, the Board members will meet to discuss and approve the new Corporate By-Laws.

**11.1.1 Article of Amendment**

**11.1.2 Examples of Approved Charitable Objects for an ONCA Public Hospital**

**11.1.3 Resolutions to be Returned to BLG Law Firm**

**~~It was moved by and seconded by to approve the suggested amendments to the GDH Admin By-Laws, as suggested by BLG Law Firm, to comply with Ontario’s Not-for-Profit Corporations Act, 2021 (ONCA).~~**

**~~CARRIED.~~**

**~~RES 49~~**

**11.2 Annual General Meeting**

● The AGM will be held Tuesday, June 25th, 2024 at 5:30 pm in the GDH Boardroom.

● A social will be held in honour of Dr. Laine’s retirement after the AGM at 6:30 pm in the GDH Lobby.

**12.0 LINKAGES & PARTNERSHIPS**

**12.1 HCAC Meeting Minutes – *Next Meeting: June 25th, 2024***

**12.2 QIC Meeting Minutes – *Next Meeting: June 20th, 2024***

**12.3 Geraldton Hospital Auxiliary Report**

● No Auxiliary Representative as this time.

**~~It was moved by and seconded by that the Linkages & Partnerships reports be accepted as presented.~~**

**~~CARRIED.~~**

**~~RES 50~~**

**13.0 CEO REPORT**

● GDH acquiring the portable morgue from Fawcett Funeral Home was discussed. It will be for hospital use only. Precise wording will need to be used for all policies and procedures to ensure GDH is not recognized as a community morgue.

● C. Rocheleau’s recruitment efforts were discussed. It was questioned if she has approached McMaster’s University as some medical students may be interested in working in Northern Ontario upon graduation. D. Galusha will follow up on this matter.

● The NP Peer-to-Peer Program was discussed. The Program will be trialed and used as a last resort in the event that a physician could not be found to work in the ED and prevent its closures. The COS Group is in full support of the implementation of the Program.

**13.1 SRN Emergency Health Care Framework (May 22, 2024)**

**13.2 Driving System Transformation through Sustainability of Hospital Leadership**

**– Policy Brief (May 2024)**

**It was moved by D. Boulanger and seconded by E. Mannisto that the report from the CEO be approved as presented.**

**CARRIED.**

**RES 51**

**14.0 DECISION OF THE BOARD**

**15.0 ROUND TABLE DISCUSSION**

● It was shared that the Board-to-Board meeting with GFHT will take place in the fall.

● M. Gosselin stated that a casual RN has been recruited for the Nakina Clinic and will be starting shortly.

● The increased number of patients presenting at GDH’s ED on Mondays and Tuesdays was discussed.

**16.0 MONTHLY MEETING EVALUATION**

**16.1 Bi-Monthly Meeting Evaluation Form**

● The Evaluation Form was provided to the Board members.

● It was requested that the completed evaluations be provided to J. Goulet by Friday, June 7th, 2024.

**17.0 IN CAMERA MEETING**

**18.0 TERMINATION OF IN CAMERA MEETING**

**19.0 MEETING WITHOUT MANAGEMENT**

**20.0 MEETING WITH MANAGEMENT (CEO ONLY)**

**21.0 TERMINATION OF REGULAR BOARD MEETING**

**It was moved by B.J. Chenier and seconded by D. Pelletier that the Board of Directors Meeting be adjourned at 6:52 pm.**

**CARRIED.**

**RES 52**

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Board Chair Signature