Geraldton District Hospital

Minutes of the

**GDH Board of Directors’ Meeting**

Held in the Boardroom & via Zoom

Tuesday, October 1st, 2024 at 5:30 pm

Present

Voting: Eric Pietsch Terry Popowich Dorene Boulanger

Bobby Jo Chenier Elaine Mannisto Michael Davis

Cory Lightfoot

Non-Voting: Darryl Galusha Savana Marino Daniel Blundon

Jena Goulet (recorder)

Guests: Ryan Wach Albert Tjong Brent Maranzan

Regrets

Voting: Donna Pelletier

Non-Voting: Monique Gosselin Ian McPherson Dr. C. Starratt

Dr. R. Ciccarelli Dr. C. Bricks

**Board Composition (voting): 7 Elected 1 Appointment Total = 8**

**Current Vacancies (voting): 2 Elected 1 Appointment Total = 3**

**Total Board Members (voting): 8 Present: 7 Attendance: 88%**

**1.0 CALL TO ORDER**

**1.1 Welcome and Chair’s Opening Remarks**

● The meeting was called to order at 6:12 pm by E. Pietsch.

● E. Pietsch read the Treaty Acknowledgement.

**2.0 DECLARATION OF CONFLICTS OF INTEREST**

● None.

**3.0 ADOPTION OF THE AGENDA**

● E. Pietsch asked if there were any amendments to the agenda.

● Move Item 7.1 Regular Meeting Minutes – September 3rd, 2024 from *Consent Agenda* to Item 8.1 under *Items Lifted from Consent Agenda.*

**It was moved by D. Boulanger and seconded by T. Popowich that the agenda be approved as amended.**

**CARRIED.**

**RES 57**

**4.0 PRESENTATIONS**

**4.1 Tour of GDH Basement and Morgue**

● The tour of the basement and morgue occurred prior to the commencement of the meeting.

● The Board members were impressed with the tour and information provided.

**4.2 Wealth Management Report – Q2**

● A. Tjong summarized the Wealth Management Report for the Board members.

● GDH’s asset allocation, as of September 19th, 2024, is worth $1,825,672 (84.64% in total fixed income, 3.54% in total cash & cash equivalent and 11.82% in total equity).

● A. Tjong informed the Board of Directors that a GIC worth $300,000 is coming to maturity in October. He will be in contact with D. Galusha to determine a plan.

● To date, GDH has invested $1,357,221 with a total investment return of $492,432.

**4.3 Thunder Bay Community Foundation – Q & A**

● B. Maranzan highlighted the pros and cons for creating our own foundation versus investing in TBCF.

● B. Maranzan stated that most hospitals create their own foundations in order to keep control over the funds.

● Starting our own foundation would cost approximately $20,000 initially plus annual fees, would take 8-12 months to establish, could potentially require additional hospital staffing, and may not change how the MOH views the funds if the foundation is controlled by GDH.

● TBCF already has all of the above in place. The Board members would like to see a better breakdown of the financials involved for a $1,300,000 investment with TBCF.

● B. Maranzan emphasized that GDH would have no control over the funds if the Board of Directors agrees to invest with TBCF. However, the MOH would not see the funds as GDH’s funds.

● D. Galusha reminded the Board members that an agreement would be put in place where the funds invested can not be used for anything other than GDH.

● The Board of Directors requested a report be made outlining all costs involved with the initial investment and annual maintenance. J. Goulet will reach out to A. Kreiner to create the information package. All additional questions and/or concerns from the Board members are to be submitted to J. Goulet.

**5.0 CORRESPONDENCE**

**5.1 Patient Story**

● The Patient Story was received and discussed by the Board members.

● Transfers of critical patients to TBRHSC were discussed.

**5.2 Thank You Letter – E. St. Onges**

● The thank you letter was received by the Board of Directors.

**5.3 Thank You Letter – C. Nieman**

● The thank you letter was received by the Board of Directors.

**6.0 EDUCATION**

**6.1 Guide to Good Governance – Chapter 3 (pages 28 - 38)**

● Nothing noted.

● Chapter 4, Part 1 (pages 39 - 65) was assigned for reading for the next Board meeting.

**7.0 CONSENT AGENDA**

**7.1** **Regular Board Meeting Minutes – September 3rd, 2024**

● Moved to Item 8.1 under *Items Lifted from Consent Agenda.*

**7.2** **MAC Meeting Minutes –September 12th, 2024**

**7.3 CCS Report**

**7.4 CNE Report**

**7.5 Human Resources Report**

**7.6 COS Report**

**It was moved by B.J. Chenier and seconded by E. Mannisto to accept the Consent Agenda as amended.**

**CARRIED.**

**RES 65A**

**8.0 ITEMS LIFTED FROM CONSENT AGENDA**

**8.1 Regular Meeting Minutes – September 3rd, 2024**

● Plans to resume chemotherapy treatments at GDH were discussed.

**It was moved by D. Boulanger and seconded by T. Popowich to accept the Items Lifted from the Consent Agenda as presented.**

**CARRIED.**

**RES 59B**

**9.0 BUSINESS ARISING FROM MINUTES**

**9.1 Board Members’ Roles & Responsibilities**

● Members were requested to return the outstanding signed form to J. Goulet.

**9.2 Confidentiality Agreement**

● Members were requested to return the outstanding signed form to J. Goulet.

**10.0 OPERATIONS SUPPORT MANAGER REPORT**

**10.1 Financial Highlights**

● I. McPherson’s report was received by the Board of Directors.

**11.0 NEW BUSINESS**

**12.0 LINKAGES & PARTNERSHIPS**

**12.1 HCAC Meeting Minutes – September 17th, 2024**

**12.2 QIC Meeting Minutes – *Next Meeting: Unknown***

**12.3 Geraldton Hospital Auxiliary Report**

● No Auxiliary Representative as this time.

**It was moved by E. Mannisto and seconded by B.J. Chenier that the Linkages & Partnerships reports be accepted as presented.**

**CARRIED.**

**RES 66**

**13.0 CEO REPORT**

● D. Galusha highlighted the following areas of his report for discussion:

● Canadian Federation of National Studies,

● Response to Freezer Failure,

● Changes to the Human Resources Department,

● Winter Service Improvement Plan,

● GDH Walk-In Clinic,

● Donation Received from the Estate of A. L. Rehel.

● D. Galusha informed the Board of Directors that the Laboratory Department is now fully staffed.

● D. Galusha stated that the number of patients presenting at the Emergency Department for non-urgent care has significantly decreased due to the weekly Walk-In Clinic offered at GDH.

● D. Galusha met with the World Gold Corporation to discuss their donation towards a new Mental Health Room in the Emergency Department.

**It was moved by T. Popowich and seconded by B.J. Chenier that the report from the CEO be approved as presented.**

**CARRIED.**

**RES 67**

**14.0 DECISION OF THE BOARD**

**14.1 Physician Privileges**

● The list of Physician Privileges requests from the MAC meeting was presented to the Board for review.

**It was moved by D. Boulanger and seconded by E. Mannisto that the list of Physician Privileges be approved as presented.**

**CARRIED.**

**RES 68**

**15.0 ROUND TABLE DISCUSSION**

● Board members were reminded to submit their questions regarding TBCF to J. Goulet.

● The Board of Directors recognized the early success of GDH’s NP-led Walk-In Clinic.

**16.0 MONTHLY MEETING EVALUATION**

**16.1 Bi-Monthly Meeting Evaluation Form**

● It was requested that the completed forms be returned to J. Goulet by Friday, October 4th, 2024.

**17.0 IN CAMERA MEETING**

● The In-Camera Meeting was called to order at 7:21 pm.

**18.0 TERMINATION OF IN CAMERA MEETING**

● The In-Camera Meeting was adjourned at 7:34 pm.

**19.0 MEETING WITHOUT MANAGEMENT**

**20.0 MEETING WITH MANAGEMENT (CEO ONLY)**

**21.0 TERMINATION OF REGULAR BOARD MEETING**

**It was moved by T. Popowich and seconded by D. Boulanger that the Board of Directors Meeting be adjourned at 7:35 pm.**

**CARRIED.**

**RES 73**

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Board Chair Signature