Geraldton District Hospital

Minutes of the

**GDH Board of Directors’ Meeting**

Held in the Boardroom & via Zoom

Tuesday, September 3rd, 2024 at 5:30 pm

Present

Voting: Eric Pietsch Terry Popowich Dorene Boulanger

 Bobby Jo Chenier Elaine Mannisto Donna Pelletier Michael Davis Cory Lightfoot

Non-Voting: Darryl Galusha Savana Marino Ian McPherson

 Dr. R. Ciccarelli Jena Goulet (recorder)

Guest: Athena Kreiner

Regrets

Voting: Maddyson Roy-Turcotte

Non-Voting: Monique Gosselin Dr. C. Starratt Dr. C. Bricks

**Board Composition (voting): 8 Elected 1 Appointments Total = 9**

**Current Vacancies (voting): 1 Elected 1 Appointments Total = 2**

**Total Board Members (voting): 9 Present: 8 Attendance: 89%**

**1.0 CALL TO ORDER**

**1.1 Welcome and Chair’s Opening Remarks**

● The meeting was called to order at 5:30 pm by E. Pietsch.

● E. Pietsch read the Treaty Acknowledgement.

● E. Pietsch highlighted the $1,300,000 donation from Equinox Gold and that their board members enjoyed their tour of GDH.

**2.0 DECLARATION OF CONFLICTS OF INTEREST**

● None.

**3.0 ADOPTION OF THE AGENDA**

● E. Pietsch asked if there were any amendments to the agenda.

● Move Item 7.3 CCS Reportfrom *Consent Agenda* to Item 8.1 under *Items Lifted from Consent Agenda.*

● Move Item 7.4 CNE Reportfrom *Consent Agenda* to Item 8.2 under *Items Lifted from Consent Agenda.*

● Move Item 7.6 Physician Recruitment Reportfrom *Consent Agenda* to Item 8.3 under *Items Lifted from Consent Agenda.*

● Move Item 7.7 COS Reportfrom *Consent Agenda* to Item 8.4 under *Items Lifted from Consent Agenda.*

● Under *New Business,* add Item 11.5 Donation from Equinox Gold’s *Ride to Greenstone.*

**It was moved by E. Mannisto and seconded by M. Davis that the agenda be approved as amended.**

**CARRIED.**

**RES 57**

**4.0 PRESENTATIONS**

**4.1 Thunder Bay Community Foundation**

● A. Kreiner introduced herself to the Board of Directors and provided background information and the purpose of the Thunder Bay Community Foundation.

● A. Kreiner shared that the TBCF currently has $16,600,000 under their management with 54 donor funds and 21 agency funds.

● Endowed fund vs. non-endowed fund explained. GDH would be classified as a non-endowed fund.

● Benefits of an agency fund and financial governance were discussed.

● It was stated that all of the funds from GDH’s investments and donations received would be moved to the non-endowed fund if the Board of Directors approve.

● The advantages of TBCF being in control of the funds were discussed.

● The Board members requested that B. Maranzan attend the October meeting to address all questions they may have regarding the foundation. All questions can be submitted to J. Goulet prior to the meeting. Once this has occurred, the *Agreement to Establish GDH Non-Endowed Fund* will be forwarded to BLG Law Firm to review.

● The *Agreement* will be reviewed by the Board of Directors once it has been thoroughly reviewed by all parties involved.

 **4.1.1 Agreement to Establish GDH Non-Endowed Fund (Draft)**

**It was moved by D. Pelletier and seconded by M. Davis that the GDH Board of Directors approve Geraldton District Hospital to establish a non-endowed fund agreement with Thunder Bay Community Foundation, as deferred.**

**CARRIED.**

**RES 58**

**5.0 CORRESPONDENCE**

**5.1 Patient Story**

● The Patient Story was received and discussed by the Board members.

**5.2 Thank You Card – L. Diotte**

● The thank you card was received by the Board of Directors.

**5.3 Thank You Card – R. Gardiner**

● The thank you card was received by the Board of Directors.

**6.0 EDUCATION**

**6.1 Guide to Good Governance – Chapters 1 & 2 (pages 1 - 27)**

● Nothing noted.

● Chapter 3 (pages 28 - 38) was assigned for reading for the next Board meeting.

**7.0 CONSENT AGENDA**

**7.1** **Regular Board Meeting Minutes – June 4th, 2024**

**7.2** **MAC Meeting Minutes – *Next Meeting: September 12th, 2024***

**7.3 CCS Report**

● Moved to Item 8.1 under *Items Lifted form Consent Agenda.*

**7.4 CNE Report**

● Moved to Item 8.2 under *Items Lifted form Consent Agenda.*

**7.5 Human Resources Report**

**7.6 Physician Recruitment Report**

● Moved to Item 8.3 under *Items Lifted form Consent Agenda.*

**7.7 COS Report**

● Moved to Item 8.4 under *Items Lifted form Consent Agenda.*

**It was moved by T. Popowich and seconded by D. Boulanger to accept the Consent Agenda as amended.**

**CARRIED.**

**RES 59A**

**8.0 ITEMS LIFTED FROM CONSENT AGENDA**

**8.1 CCS Report**

● Clarifications were provided regarding LifeLabs.

***C. Lightfoot joined the meeting at 6:23 pm.***

**8.2 CNE Report**

● The donation received from *Girls’ Night Out* for GDH’s Chemotherapy Department was acknowledged.

● The Board members were informed that 1 out of 3 RNs have completed their chemotherapy training with TBRHSC. Once the remaining 2 nurses have been trained, chemotherapy services will resume at GDH.

● The potential full-time RN for the Nakina Clinic was discussed. Follow-up to take place once she has returned from working in Fort Hope.

**8.3 Physician Recruitment Report**

● Upcoming recruitment fairs were discussed.

**8.4 COS Report**

● The Board of Directors thanked Dr. Ciccarelli, Dr. Starratt, and Dr. Bricks for their time as Chiefs of Staff.

**It was moved by D. Boulanger and seconded by E. Mannisto to accept the Items Lifted from the Consent Agenda as presented.**

**CARRIED.**

**RES 59B**

**9.0 BUSINESS ARISING FROM MINUTES**

**10.0 OPERATIONS SUPPORT MANAGER REPORT**

**10.1 Financial & Operational Highlights**

● I. McPherson’s report was received by the Board of Directors.

● GDH has a $385,006 YTD operating deficit as of June 30th, 2024. This is due to lower-than-expected revenue (Bill 124/base funding), sustained Agency staffing, continued ED Contingency costs, and ongoing Bill 124 impacts.

● The Board of Directors determined that the requested point of care ultrasound for the Nakina Clinic should be cancelled. Once ED has received their new ultrasound, the previous one will be given to the Nakina Clinic.

**11.0 NEW BUSINESS**

**11.1 Board Planning Cycle 2024-2025 (Draft)**

● The tour of the Basement will take place at the October meeting.

● The tour of Acute Care and Palliative Care will take place at the March meeting.

**11.2 Board Committees & Representatives (Draft)**

● Board members must participate in at least 2 committees.

● To be presented at the next meeting to review who is sitting on which committees.

**11.3 Board Members’ Roles & Responsibilities**

● Members were requested to return the signed form to J. Goulet.

**11.4 Confidentiality Agreement**

● Members were requested to return the signed form to J. Goulet.

**11.5 Donation from Equinox Gold’s *Ride to Greenstone***

● T. Popowich presented his report supporting his reasons to purchase a CT Scanner for GDH using the funds donated from Equinox Gold’s *Ride to Greenstone.*

● It was stated that a plan for the use of the donated funds was submitted to Equinox Gold prior to the fundraiser with a few of the funders specifying which projects they were donating to. If GDH were to deviate from the plan, this would reflect badly on GDH and its Board of Directors.

● It was also stated that purchasing a CT Scanner when the rest of the Hospital requires significant upgrades, would affect government funding.

● Discussion occurred.

**12.0 LINKAGES & PARTNERSHIPS**

**12.1 HCAC Meeting Minutes – June 25th, 2024**

● D. Pelletier stated that she may have someone to include on the Committee from Youth Probation. It was requested that their contact information be sent to J. Goulet.

**12.2 QIC Meeting Minutes – *Next Meeting: Unknown***

● Nothing noted.

**12.3 Geraldton Hospital Auxiliary Report**

● No Auxiliary Representative as this time.

**It was moved by M. Davis and seconded by E. Mannisto that the Linkages & Partnerships reports be accepted as presented.**

**CARRIED.**

**RES 60**

**13.0 CEO REPORT**

● The GDH Walk-In Clinic was discussed. All community members of Greenstone will be able to access the Clinic.

● The upcoming meeting between the COS Group and Marten Falls regarding patient transfers to TBRHSC was discussed.

● Improvements to recruitment efforts were discussed.

● The lease agreement between GDH and GFHT was discussed.

● Clarifications regarding the NP Peer-to-Peer Program in the ED were provided.

**It was moved by T. Popowich and seconded by D. Pelletier that the report from the CEO be approved as presented.**

**CARRIED.**

**RES 61**

**14.0 DECISION OF THE BOARD**

**14.1 Physician Privileges**

● The list of Physician Privileges requests from the MAC meeting was presented to the Board for review.

**It was moved by D. Pelletier and seconded by E. Mannisto that the list of Physician Privileges be approved as presented.**

**CARRIED.**

**RES 62**

**15.0 ROUND TABLE DISCUSSION**

● S. Marino shared that the Dietitian at the Longlac Clinic has resigned. Since their diabetic patients were part of a program, GDH’s Dietitian is not able to take on those patients.

● Kinesiology will be offering a Frailty Prevention Program to the community. S. Marino is hoping to have the program go live before the end of next week.

● Board members were reminded to submit their questions regarding the formation of the foundation to J. Goulet. They will be forwarded to B. Maranzan before the October Board of Directors’ meeting.

● D. Boulanger reminded the Board of Directors that another member needs to be recruited.

**16.0 MONTHLY MEETING EVALUATION**

**16.1 Bi-Monthly Meeting Evaluation Summary – June 2024**

● The Evaluation Summary was received by the Board members.

**17.0 IN CAMERA MEETING**

**18.0 TERMINATION OF IN CAMERA MEETING**

**19.0 MEETING WITHOUT MANAGEMENT**

**20.0 MEETING WITH MANAGEMENT (CEO ONLY)**

**21.0 TERMINATION OF REGULAR BOARD MEETING**

**It was moved by D. Pelletier and seconded by E. Mannisto that the Board of Directors Meeting be adjourned at 7:52 pm.**

**CARRIED.**

**RES 63**

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Board Chair Signature